

**SOUTHSIDE COMMUNITY LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF MEETING**

February 21, 2014

12:00 noon

**La Crosse Volunteer Fire Department
203 Carolina Avenue
La Crosse, Virginia 23950**

MEMBERS PRESENT: Will Woodall, Gloria Barnes, and Mona Rainey

MEMBERS ABSENT: Jacqueline Barnett

AFFILIATES PRESENT: Teri Bistarkey/ Community Living, Family First, Family Sharing, G and H Group Home, Inc., Halifax Regional Health System, Life Young Adult Services, LLC., Palmer Springs Group Home, Palmer Springs H & R Support Services, Palmer Springs Psychological, Pathways Youth Services, LLC., Safe Harbor Group Home, LLC., Dee Holland/ Southside Community Services Board, South Central Counseling Group, Starke Behavioral Health Services, The Center for Child and Family Services, LLC, Turning Point Youth and Family Services, United Friends, Northview Psychosocial Day Program, Destini Therapeutic Service, Raven's Nest; Community Interventions, LLC.

AFFILIATES ABSENT: Another Beginning, Olmeja, Roll'N 2 Success, Safe Haven, Inc., and Hope First, LLC.

OTHERS PRESENT: Beverly Garnes, Regional Advocate

CALL TO ORDER: The meeting was called to order by Will Woodall, Chairman, at 12:03p.m. A quorum of the Board was present to conduct official business.

PUBLIC COMMENT: none

INTRODUCTIONS: Beverly Garnes, Regional Advocate, introduced herself to those new Affiliates who did not know her. In addition, members of the Board also introduced themselves. Then, all Affiliate members introduced themselves.

APPROVAL OF DRAFT MINUTES: The meeting minutes for the October 15, 2013, needed to be approved. A motion was made by Ms. Rainey and it was seconded by Gloria Barnes. The meeting minutes were approved as written.

INTRODUCTION OF NEW BOARD MEMBERS: No new introductions.

AFFILIATION REQUEST: There were five (5) new Affiliate requests:

- 1) **Raven's Nest:** Raven's Nest will provide a supportive environment for a maximum of four (4) adult males in Lunenburg County at 1247 Fort Mitchell

- Drive, Chase City, VA. These individuals will have intellectual and/ or developmental disabilities. The home will offer 24 hour supervision as required by DHBDS.
- 2) **North View Day Support:** is offering integrated services in a therapeutic based setting for adults with mental health and intellectual disabilities using recovery concepts. North View will provide services that will enable client to meet goals by providing individualized assessments, training and assistance. They will be offering services for 36 clients, with 6 staff persons.
 - 3) **South Central Counseling Group:** will provide services to client with the potential for physical aggression, including Autism related issues in a no restraint facility. Will also be offering IIIH and mentoring services for at risk youths.
 - 4) **Destini Therapeutic Services, Inc.:** is offering a behavioral therapeutic treatment program, that allows all consumers regardless of race, disability, religion, person choice to change their lives, motivating them through therapy. Destini Therapeutic Services will provide mental health services for adults in the community over the age of 21 who have emotional, behavioral, and psychiatric disorders resulting in significant functional impairments in major life events.
 - 5) **Community Interventions, LLC:** is offering community based programming to the intellectually disabled in the Lawrenceville area. They will offer mental health supports for fourteen clients with a 1:7 staff to client ratio. They will offer medication management, social skill building, along with Assessment/ Crisis Intervention.
 - 6) **Virginia Home Health:** absent

After Board Members asked questions independent of one another, a motion was made by Ms. Rainy and it was seconded by Ms. Barnes to approve all five Affiliates as members. The Board approved their requests independent of one another.

REGIONAL ADVOCATE'S REPORT: Beverly reported that she did not get all of the Quarterly Reports (QR) by the Affiliate members, nor did she get everyone's Annual Report. Ms. Barnes reminded the Affiliates of their responsibility to forward reports to her by the designated time each quarter, as well as to forward them to Dee Holland so that all Board Members can also receive the QR's/ Annuals for review. Beverly mentioned that in January 2014, a new process regarding QR's will begin and training will be provided. The completion of QR's will involve information obtained from CHRIS. Dee will be forwarding the new form again to all Affiliates.

REQUEST FOR RESTRICTION AND BEHAVIORAL PLANS: Palmer Springs Group Home/ Hazel Group Home requested approval of a house for a client in the near future who had medical restrictions. The LHRC asked questions relating to restrictive measures based on medical concerns of the client. The client will require the use a walker and will need gait supports for standing/ walking, seat belt for his wheelchair, assistance with using the walker, as well as assistance in the shower. It was noted that a Physician's Order and approval was needed for use of protective equipment and supports.

AFFILIATION REPORTS:

- A. Another Beginning, Inc.:** Absent
- B. Community Living, Inc.:** No incidents of abuse/ neglect, program change to operate until 4:00p.m. Currently reviewing new regulations regarding mental health supports for the elderly and transition out of clients in mental health supports
- C. Family First:** No program changes, one client in IIHS, no other noted changes; no incidents of abuse/ neglect.
- D. Family Sharing:** No program changes/ no incidents of abuse or neglect.
- E. G & H Group Home:** Currently has 7 clients in day supports, 7 in residential, no peer to peer and no incidents of abuse/ neglect.
- F. Halifax Regional Health System:** Now accepted Medicaid, new staff in LHRC position, no incidents of abuse/ neglect. Requesting assistance to understand procedures/ reporting for the LHRC.
- G. Hope First, LLC:** Absent
- H. Life Young Adult Services, LLC:** No program changes, 25 clients in mental health skill building, 5 in IIHS, no reports of abuse/ neglect.
- I. North View:** New Affiliate request
- J. Olmeja:** Absent
- K. Palmer Springs Group Home/ Palmer Springs Psychological/ H & R Support Services:** One peer-to-peer incident, no program changes; no incidents of abuse/ neglect.
- L. Pathways Youth Services, III:** No program changes/ no abuse/ no neglect.
- M. Raven's Nest:** New Affiliate request
- N. Roll'N 2 Success, LLC.:** Absent
- O. Safe Haven, Inc.:** Absent
- P. Safe Harbor Group Home, LLC:** Happy to report they have received their License to operate.
- Q. South Central Counseling Group:** New Affiliate request
- R. Southside Community Services Board:** Currently providing services to 1861 clients through mental health, intellectual disabilities, substance abuse, and crisis, / VICAP, early intervention. Nine peer to peer, with two cases still pending. Ken Schwartz is now the Director of IT/ Quality Management, overseeing Credible, IT; QA.

The LHRC Chair asked the SCS Affiliate member information relating to closing the facilities during inclement weather and how this decision was made, by whom and how it was communicated to the various sites. Ms. Holland shared that decisions related to weather closings/ delays was made at the Senior Management level by the Executive Director and in his absence, his designee. Ms. Holland shared that staff had the "all call" system to be notified relating to closings as well as notification to sites by Department Heads and that during inclement weather, all staff are instructed to continue to view the Agency website for site closings by county. Ms. Holland suggested anyone with specific concerns to discuss those concerns with the Executive Director.

- S. Starke Behavioral Health Services:** Happy to report they have finally received their License to operate after 2 years. Currently have 7 referrals for review. Of that number, it is felt three will be suitable candidates.
- T. The Center for Child and Family Services, Inc.:** Serving 30 clients, no incidents of abuse/ neglect.
- U. Turning Point Youth and Family Services, LLC:** Serving 20 clients, with no incidents of abuse/ neglect.
- V. United Friends:** Serving 26 ID clients, 18 allegations (13 restraints/ 5 peers to peer). To date, four closed, 3 abuse/ neglect with one founded.
- W. Virginia Home Health:** Absent/ requesting affiliation

OLD BUSINESS: It is requested once again that everyone make sure they are providing new and current contact information on the sign-in sheet. Emails are coming back and information is not being forwarded in a timely manner. Dee updated the email list and let everyone know what is listed as the current contact.

New Business: Ms. Garnes again stressed that completion and submission of the quarterly reports, along with attendance to the four annual LHRC meetings are mandatory and is a Human Rights regulation requirement and in compliance with the Cooperative Agreement. Recommendations for citations to Licensing of non-compliance would occur. A motion for citation for failure to attend and submit reports was made and seconded for the following affiliates: Another Beginnings, Olmeja, Roll'N 2 Success, LLC and Safe Haven.

The Committee went into Closed Session pursuant to **VA CODE 2.23711 for the Protection of the Privacy of Individuals and their records in matters not related to public business** and to interview a potential LHRC candidate. A quorum of the Board was present to enter into Closed Session.

A motion was made by Ms. Rainey to come out of Closed Session. It was 2nd by Ms. Barnes at 1:37p.m.

Mr. E. Carlton Starke was interviewed as a potential member of the Southside Community LHRC. He resigned his affiliation from the Southside Community LHRC and from the Piedmont Geriatric Hospital LHRC as a LHRC member due to the possibility of a conflict of interest.

Adjournment: A motion made by Ms. Rainey to adjourn the meeting. The motion was 2nd by Ms. Barnes and adjourned by Will Woodall, LHRC Chair at 1:39

Upcoming Meeting Dates: April 14th, 12 noon/ La Crosse Fire Department
July 21th, 12 noon/ La Crosse Fire Department

Submitted by Dee Holland